NORTHEAST
COMMUNITY COLLEGE

Board of Governors
Governance Committee
Monday, November 25, 2024 @ 9:00 a.m.

Attendees: Dirk Petersen, Chairperson; Donovan Ellis; Carol Sibbel; Julie Robinson; Scott Gray, Liaison; Absent: Diane Davies

NOTES

1. Content Review (CR) – Review policy content and provide suggestions for revisions.
   a. EL-06 Asset Protection – Policy content was reviewed and there are no suggestions for revision. The Committee requested that a review of the Monitoring Report Summary document be included as a standing agenda item for their future meetings.
   b. GP-10 Board Code of Conduct – Policy content was reviewed and there are no suggestions for revision.

2. Board Self-Evaluation (BSE) – Review and determine whether the Board has been practicing.
   a. GP-10 Board Code of Conduct – The Board Self-Evaluation of the policy was discussed and completed. The Committee requested that a copy of the previously completed BSE for each policy be included for reference during future self-evaluations. The Board Self-Monitoring Action Plan will also be reviewed at each meeting, and outstanding action items will be taken to the Board.

3. GP-14 Special Rules of Order – Suggested revision of item 15. to accommodate use of online voting capability in the *OnBoard* board meeting solution.
   • The proposed policy change was reviewed and discussed and will move forward to the December Board meeting for First Reading.
   • An error was also discovered in item 1.2.3.1 regarding the length of time individuals can speak during the public comment period. The policy states that *five* minutes are allowed, but current practice has been to allow *three* minutes. The Committee recommends changing the policy to align with the current practice of allowing *three* minutes to speak during public comment. The recommendation will be taken to the Board for discussion and First Reading if approved.

4. Policy Items on Board Meeting Agenda
   a. The following policies are recommended for First Reading for Deletion:
      i. BP-7042 Faculty Association – Policy content was incorporated into a new Administrative Procedure AP-7042.0 The Faculty Association.

    ii. BP-7502 Eligibility Standard for Employee Insurance and Retirement Benefits – Policy content was incorporated into a new Administrative Procedure AP-7502.0 Eligibility Standard for Employee Insurance and Retirement Benefits.

    iii. BP-7510 Medical and Dental Insurance – Policy content was incorporated into a new Administrative Procedure AP-7510.0 Medical and Dental Insurance.

    iv. BP-7520 Life Insurance – Policy content was incorporated into a new Administrative Procedure AP-7520.0 Life Insurance.

    v. BP-7530 Disability Insurance – Policy content was incorporated into a new Administrative Procedure AP-7530.0 Disability Insurance.

    vi. BP-7560 Retirement Benefits – Policy content was incorporated into a new Administrative Procedure AP-7560.0 Retirement Benefits.

    vii. BP-7610 College Holidays – Policy content was incorporated into a new Administrative Procedure AP-7610.0 College Holidays.

5. Other Policy Items on Board Meeting Agenda
    a. First Reading for Deletion of the following policies was inadvertently omitted from the November 14 Board of Governors meeting and will take place at the December 12 meeting:
        i. BP-6125 Check Signature Policy – Policy content was incorporated into a new administrative procedure AP-6125.0 Check Signature.
        ii. BP-6130 Building Maintenance Funding Policy – Policy content was incorporated into a new administrative procedure AP-6130.0 Building Maintenance Funding.
        iii. BP-5210 Statement of Student Responsibility – Policy content has been incorporated into the preamble of the Student Code of Conduct.
    b. EL-08 Communication and Support to the Board – Content review was discussed with the Board at their October 10 meeting; however, the proposed policy update was not moved forward for First Reading.

6. Next Meeting Date/Time – Thursday, December 19, at 10:00 a.m.